



CITY OF SAN ANTONIO

January 28, 2004

P.O. BOX 839966
SAN ANTONIO, TEXAS 78283-3966

Edward D. Garza
Mayor, City of San Antonio

Richard Perez
Councilman District 4

Art Hall
Councilman District 8

Julian Castro
Councilman District 7

Carroll Schubert
Councilman District 9

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Re: Fiesta Market Square Incorporated (FMSI) License Agreement Audit Presentation

At the Governance Committee Meeting scheduled for Thursday, January 29, 2004, we will discuss the final report for this audit. The final documents for this audit include the following:

- Book One
 - An Executive Summary – which also refers to recommendations in the full report
 - The full audit report – which refers to the appendices and exhibits in other books
 - Responses from the City staff received January 22, 2004
 - Responses from the licensee (Fiesta Market Square, Inc.) received December 2, 2003
- Book Two
 - Appendices to the audit report
- Book Three
 - Exhibits to the audit report

As part of the presentation, I will cover the executive summary information. As necessary, I will also discuss and explain very briefly other selected appendices and exhibits. To facilitate your review of the issues, I am also including the presentation materials used at the December 18, 2003 City Council Meeting.

Additional copies of the above information have been prepared for immediate distribution to the other City Council Members with your approval and concurrence.

At your convenience please provide feedback to the staff and myself about the audit and related materials developed for you and public distribution. If you have further questions, please contact me at 207-2853.

Sincerely,

Patricia M. Major, CPA, CTP, CGFM
City Internal Auditor